



DIRIGO SAFETY, LLC

PUBLIC SAFETY ADVOCATES

Course Title: FTO Supervisor (SAC)

MLEAP Standard: This course meets MLEAP Standard 3.12 – Field Training Officer Training

Time: 14 hours

Instructor: Tim Jones

Course Description: This two-day course provides an overview of the essential components of a Field Training Program (FTP) and the responsibilities of a Field Training Officer (FTO). Day 1 focuses on understanding the goals of FTP, the roles of FTOs and FTP-SAC, and the importance of communication and adult learning styles in effective training. Leadership principles and program structure are introduced to support successful coordination and oversight. Day 2 addresses the practical requirements for developing and maintaining an FTP, including creating training manuals, organizing forms and documents, and ensuring accurate record-keeping. Key topics include FTO selection, documentation of trainee performance, and retention of training records, which form the foundation for a trainee's law enforcement career.

Learning Objectives:

- Understand and distinguish between the components of a Field Training Officer Course and a Field Training Program-San Jose Model.
- Identify and demonstrate the use of all forms and documentation related to a Field Training Program.
- Apply supervisory leadership principles while recognizing learning styles and teaching methodology.
- Utilize the forms, documentation, principles, and best practices necessary to develop and coordinate a successful field training program.
- Summarize and predict the legal and liability ramifications, including retention and termination vs. resignation.